

REQUEST FOR SERVICE ABROAD OF JUDICIAL OR EXTRAJUDICIAL DOCUMENTS

DEMANDE AUX FINS DE SIGNIFICATION OU DE NOTIFICATION À L'ÉTRANGER
D'UN ACTE JUDICIAIRE OU EXTRAJUDICIAIRE

**Convention on the Service Abroad of Judicial and Extrajudicial Documents in
Civil or Commercial Matters, signed at The Hague, the 15th of November 1965.**

Convention relative à la signification et à la notification à l'étranger des actes judiciaires ou extrajudiciaires en
matière civile ou commerciale, signée à La Haye le 15 novembre 1965.

Identity and address of the applicant Identité et adresse du requérant	Address of receiving authority Adresse de l'autorité destinataire
Fernando Galindo, Clerk of Court United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219 U.S.A. Telephone: 804.916.2220	Supreme Court of Victoria 210 William Street Melbourne VIC 3000 Australia

The undersigned applicant has the honour to transmit – in duplicate – the documents listed below and, in conformity with Article 5 of the above-mentioned Convention, requests prompt service of one copy thereof on the addressee, i.e.:

Le requérant soussigné a l'honneur de faire parvenir – en double exemplaire – à l'autorité destinataire les documents ci-dessous énumérés, en la priant, conformément à l'article 5 de la Convention précitée, d'en faire remettre sans retard un exemplaire au destinataire, à savoir :

(identity and address) (identité et adresse)	
SKINNY TAN PTY. LTD. Attn: Haris Chaudhry (Director) Suite 1031 Level 10, 1 Queens Road, MELBOURNE VIC 3004	

<input checked="" type="checkbox"/>	a) in accordance with the provisions of sub-paragraph a) of the first paragraph of Article 5 of the Convention* selon les formes légales (article 5, alinéa premier, lettre a))*
<input type="checkbox"/>	b) in accordance with the following particular method (sub-paragraph b) of the first paragraph of Article 5)*: selon la forme particulière suivante (article 5, alinéa premier, lettre b)* :
<input type="checkbox"/>	c) by delivery to the addressee, if he accepts it voluntarily (second paragraph of Article 5)* le cas échéant, par remise simple (article 5, alinéa 2)*

The authority is requested to return or to have returned to the applicant a copy of the documents - and of the annexes* - with the attached certificate.

Cette autorité est priée de renvoyer ou de faire renvoyer au requérant un exemplaire de l'acte - et de ses annexes* - avec l'attestation ci-jointe.

List of documents / Énumération des pièces

1. Summons
2. Complaint with Exhibits

Case number: 3:17-cv-587

* if appropriate / s'il y a lieu

Done at / Fait à Richmond, VA The / le 24th of August, 2017	Signature and/or stamp Signature et / ou cachet Tracey G. Johnston, Deputy Clerk United States District Court 701 E. Broad Street, Richmond, VA 23219
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CERTIFICATE

ATTESTATION

The undersigned authority has the honour to certify, in conformity with Article 6 of the Convention,
L'autorité soussignée a l'honneur d'attester conformément à l'article 6 de ladite Convention,

1. that the document has been served*
que la demande a été exécutée*

– the (date) / le (date):	
– at (place, street, number): à (localité, rue, numéro) :	

– in one of the following methods authorised by Article 5: dans une des formes suivantes prévues à l'article 5 :	
<input type="checkbox"/>	a) in accordance with the provisions of sub-paragraph a) of the first paragraph of Article 5 of the Convention* selon les formes légales (article 5, alinéa premier, lettre a))*
<input type="checkbox"/>	b) in accordance with the following particular method*: selon la forme particulière suivante* :
<input type="checkbox"/>	c) by delivery to the addressee, if he accepts it voluntarily* par remise simple*

The documents referred to in the request have been delivered to:
Les documents mentionnés dans la demande ont été remis à :

Identity and description of person: Identité et qualité de la personne :	
Relationship to the addressee (family, business or other): Liens de parenté, de subordination ou autres, avec le destinataire de l'acte :	

2. that the document has not been served, by reason of the following facts*:
que la demande n'a pas été exécutée, en raison des faits suivants*:

- In conformity with the second paragraph of Article 12 of the Convention, the applicant is requested to pay or reimburse the expenses detailed in the attached statement*.
Conformément à l'article 12, alinéa 2, de ladite Convention, le requérant est prié de payer ou de rembourser les frais dont le détail figure au mémoire ci-joint*.

Annexes / Annexes

Documents returned: Pièces renvoyées :	
In appropriate cases, documents establishing the service: Le cas échéant, les documents justificatifs de l'exécution : * if appropriate / s'il y a lieu	

Done at / Fait à The / le	Signature and/or stamp Signature et / ou cachet
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SUMMARY OF THE DOCUMENT TO BE SERVED**ÉLÉMÉNTS ESSENTIELS DE L'ACTE**

Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, signed at The Hague, the 15th of November 1965 (Article 5, fourth paragraph).

Convention relative à la signification et à la notification à l'étranger des actes judiciaires ou extrajudiciaires en matière civile ou commerciale, signée à La Haye le 15 novembre 1965 (article 5, alinéa 4).

Name and address of the requesting authority: Nom et adresse de l'autorité requérante :	Fernando Galindo, Clerk of Court United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219, U.S.A. Telephone: 804.916.2220
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Particulars of the parties*: Identité des parties* :	Cindy Kemper and Skinny Tan, LLC (IPCL Group, 4860 Cox Rd, Suite 200, Glen Allen, VA 23060 USA)
--	---

* If appropriate, identity and address of the person interested in the transmission of the document
S'il y a lieu, identité et adresse de la personne intéressée à la transmission de l'acte

JUDICIAL DOCUMENT**
ACTE JUDICIAIRE**

Nature and purpose of the document: Nature et objet de l'acte :	Complaint originating lawsuit
Nature and purpose of the proceedings and, when appropriate, the amount in dispute: Nature et objet de l'instance, le cas échéant, le montant du litige :	Trademark Infringement
Date and Place for entering appearance**: Date et lieu de la comparution** :	United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219, U.S.A. Within 21 days after being served with the summons and complaint
Court which has given judgment**: Juridiction qui a rendu la décision** :	
Date of judgment**: Date de la décision** :	
Time limits stated in the document**: Indication des délais figurant dans l'acte** :	Defendant must serve an Answer or appropriate responsive pleading within 21 days after being served with the summons and complaint

** if appropriate / s'il y a lieu

EXTRAJUDICIAL DOCUMENT**
ACTE EXTRAJUDICIAIRE**

Nature and purpose of the document: Nature et objet de l'acte :	
Time-limits stated in the document**: Indication des délais figurant dans l'acte** :	

** if appropriate / s'il y a lieu

UNITED STATES DISTRICT COURT
for the
Eastern District of Virginia

CINDY KEMPER)
and)
SKINNYTAN, LLC)
<hr/>	
<i>Plaintiff(s)</i>)
v.)
SKINNY TAN PTY. LTD., INNOVADERMA AUS &)
NZ PTY. LTD, HARIS CHAUDHRY, and)
INNOVADERMA PLC)
<hr/>	
<i>Defendant(s)</i>)

Civil Action No. 3:17-cv-587

SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address) SKINNY TAN PTY. LTD.
Suite 1031 Level 10, 1 Queens Road,
Melbourne VIC 3004
Australia

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Anthony Tacconi, Esquire
IPCL Group PLC
4860 Cox Road, Suite 200
Glen Allen, Virginia 23060, U.S.A.
Tel: 804.935.8516
Fax: 804.346.4957

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Fernando Galindo, Clerk

CLERK OF COURT

FILE COPY

Date: 08/24/2017

Signature of Clerk or Deputy Clerk

REQUEST FOR SERVICE ABROAD OF JUDICIAL OR EXTRAJUDICIAL DOCUMENTS

DEMANDE AUX FINS DE SIGNIFICATION OU DE NOTIFICATION À L'ÉTRANGER
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Identity and address of the applicant Identité et adresse du requérant	Address of receiving authority Adresse de l'autorité destinataire
Fernando Galindo, Clerk of Court United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219 U.S.A. Telephone: 804.916.2220	The Senior Master, For the attention of the Foreign Process Section Room E16 Royal Courts of Justice, Strand LONDON WC2A 2LL

The undersigned applicant has the honour to transmit – in duplicate – the documents listed below and, in conformity with Article 5 of the above-mentioned Convention, requests prompt service of one copy thereof on the addressee, i.e.:

Le requérant soussigné a l'honneur de faire parvenir – en double exemplaire – à l'autorité destinataire les documents ci-dessous énumérés, en la priant, conformément à l'article 5 de la Convention précitée, d'en faire remettre sans retard un exemplaire au destinataire, à savoir :

**(identity and address)
(identité et adresse)**

**INNOVADERMA PLC
27 Old Gloucester Street, London, WC1N 3AX**

<input checked="" type="checkbox"/>	a) in accordance with the provisions of sub-paragraph a) of the first paragraph of Article 5 of the Convention* selon les formes légales (article 5, alinéa premier, lettre a))*
<input type="checkbox"/>	b) in accordance with the following particular method (sub-paragraph b) of the first paragraph of Article 5)*: selon la forme particulière suivante (article 5, alinéa premier, lettre b)* :
<input type="checkbox"/>	c) by delivery to the addressee, if he accepts it voluntarily (second paragraph of Article 5)* le cas échéant, par remise simple (article 5, alinéa 2)*

The authority is requested to return or to have returned to the applicant a copy of the documents - and of the annexes* - with the attached certificate.

Cette autorité est priée de renvoyer ou de faire renvoyer au requérant un exemplaire de l'acte - et de ses annexes* - avec l'attestation ci-jointe.

List of documents / Énumération des pièces

1. Summons
2. Complaint with Exhibits

Case number : 3:17-cv-587

* if appropriate / s'il y a lieu

Done at / Fait à Richmond, VA The / le 24th of August, 2017	Signature and/or stamp Signature et / ou cachet Tracey G. Johnston, Deputy Clerk United States District Court 701 E. Broad Street, Richmond, VA 23219
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CERTIFICATE

ATTESTATION

The undersigned authority has the honour to certify, in conformity with Article 6 of the Convention,
 L'autorité soussignée a l'honneur d'attester conformément à l'article 6 de ladite Convention,

1. that the document has been served*
 que la demande a été exécutée*

– the (date) / le (date):	
– at (place, street, number): à (localité, rue, numéro) :	

– in one of the following methods authorised by Article 5: dans une des formes suivantes prévues à l'article 5 :	
<input type="checkbox"/>	a) in accordance with the provisions of sub-paragraph a) of the first paragraph of Article 5 of the Convention* selon les formes légales (article 5, alinéa premier, lettre a))*
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The documents referred to in the request have been delivered to:

Les documents mentionnés dans la demande ont été remis à :

Identity and description of person: Identité et qualité de la personne :	
Relationship to the addressee (family, business or other): Liens de parenté, de subordination ou autres, avec le destinataire de l'acte :	

2. that the document has not been served, by reason of the following facts*:
 que la demande n'a pas été exécutée, en raison des faits suivants*:

--

- In conformity with the second paragraph of Article 12 of the Convention, the applicant is requested to pay or reimburse the expenses detailed in the attached statement*.
 Conformément à l'article 12, alinéa 2, de ladite Convention, le requérant est prié de payer ou de rembourser les frais dont le détail figure au mémoire ci-joint*.

Annexes / Annexes

Documents returned: Pièces renvoyées :	
In appropriate cases, documents establishing the service: Le cas échéant, les documents justificatifs de l'exécution :	

* if appropriate / s'il y a lieu

Done at / Fait à The / le	Signature and/or stamp Signature et / ou cachet
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SUMMARY OF THE DOCUMENT TO BE SERVED

ÉLÉMÉNTS ESSENTIELS DE L'ACTE

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Name and address of the requesting authority: Nom et adresse de l'autorité requérante :	Fernando Galindo, Clerk of Court United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219, U.S.A. Telephone: 804.916.2220
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Particulars of the parties*: Identité des parties* :	Cindy Kemper and SkinnyTan, LLC (IPCL Group, 4860 Cox Rd, Suite 200, Glen Allen, VA 23060 USA)
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* If appropriate, identity and address of the person interested in the transmission of the document
S'il y a lieu, identité et adresse de la personne intéressée à la transmission de l'acte

JUDICIAL DOCUMENT**
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Nature and purpose of the document: Nature et objet de l'acte :	Complaint originating lawsuit
Nature and purpose of the proceedings and, when appropriate, the amount in dispute: Nature et objet de l'instance, le cas échéant, le montant du litige :	Trademark Infringement
Date and Place for entering appearance**: Date et lieu de la comparution** :	United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219, U.S.A. Within 21 days after being served with the summons and complaint
Court which has given judgment**: Juridiction qui a rendu la décision** :	
Date of judgment**: Date de la décision** :	
Time limits stated in the document**: Indication des délais figurant dans l'acte** :	Defendant must serve an Answer or appropriate responsive pleading within 21 days after being served with the summons and complaint

** if appropriate / s'il y a lieu

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UNITED STATES DISTRICT COURT
for the
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CINDY KEMPER)
and)
SKINNYTAN, LLC)
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<i>Plaintiff(s)</i>)
v.)
SKINNY TAN PTY. LTD., INNOVADERMA AUS &)
NZ PTY. LTD, HARIS CHAUDHRY, and)
INNOVADERMA PLC)
<hr/>	
<i>Defendant(s)</i>)

Civil Action No. 3:17-cv-587

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* INNOVADERMA PLC
27 Old Gloucester Street
London, WC1N 3AX
United Kingdom

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Anthony Tacconi, Esquire
IPCL Group PLC
4860 Cox Road, Suite 200
Glen Allen, Virginia 23060, U.S.A.
Tel: 804.935.8516
Fax: 804.346.4957

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Fernando Galindo, Clerk

CLERK OF COURT

FILE COPY

Date: 08/24/2017

Signature of Clerk or Deputy Clerk

**REQUEST
FOR SERVICE ABROAD OF JUDICIAL OR
EXTRAJUDICIAL DOCUMENTS**

DEMANDE AUX FINS DE SIGNIFICATION OU DE NOTIFICATION À L'ÉTRANGER
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The undersigned applicant has the honour to transmit – in duplicate – the documents listed below and, in conformity with Article 5 of the above-mentioned Convention, requests prompt service of one copy thereof on the addressee, i.e.:

Le requérant soussigné a l'honneur de faire parvenir – en double exemplaire – à l'autorité destinataire les documents ci-dessous énumérés, en la priant, conformément à l'article 5 de la Convention précitée, d'en faire remettre sans retard un exemplaire au destinataire, à savoir :

(identity and address) (identité et adresse)	
Haris Chaudhry Suite 1031 Level 10, 1 Queens Road, MELBOURNE VIC 3004	

<input checked="" type="checkbox"/>	a) in accordance with the provisions of sub-paragraph a) of the first paragraph of Article 5 of the Convention* selon les formes légales (article 5, alinéa premier, lettre a))*
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The authority is requested to return or to have returned to the applicant a copy of the documents - and of the annexes* - with the attached certificate.

Cette autorité est priée de renvoyer ou de faire renvoyer au requérant un exemplaire de l'acte - et de ses annexes* - avec l'attestation ci-jointe.

List of documents / Énumération des pièces

1. Summons
2. Complaint with Exhibits

Case number: 3:17-cv-587

* if appropriate / s'il y a lieu

Done at / Fait à Richmond, VA The / le 24th of August, 2017	Signature and/or stamp Signature et/ou cachet Tracey C. Johnston, Deputy Clerk United States District Court 701 E. Broad Street, Richmond, VA 23219
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CERTIFICATE

ATTESTATION

The undersigned authority has the honour to certify, in conformity with Article 6 of the Convention,
 L'autorité soussignée a l'honneur d'attester conformément à l'article 6 de ladite Convention,

- 1. that the document has been served***
 que la demande a été exécutée*

– the (date) / le (date):	
– at (place, street, number): à (localité, rue, numéro) :	

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Annexes / Annexes

Documents returned: Pièces renvoyées :	
In appropriate cases, documents establishing the service: Le cas échéant, les documents justificatifs de l'exécution :	

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Particulars of the parties*: Identité des parties* :	C Cindy Kemper and SkinnyTan, LLC (IPCL Group, 4860 Cox Rd, Suite 200, Glen Allen, VA 23060 USA)
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S'il y a lieu, identité et adresse de la personne intéressée à la transmission de l'acte

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UNITED STATES DISTRICT COURT
for the
Eastern District of Virginia

CINDY KEMPER)
and)
SKINNYTAN, LLC)
_____ <i>Plaintiff(s)</i>	
v.)
SKINNY TAN PTY. LTD., INNOVADERMA AUS &)
NZ PTY. LTD, HARIS CHAUDHRY, and)
INNOVADERMA PLC)
_____ <i>Defendant(s)</i>	
)

Civil Action No. 3:17-cv-587

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* Haris Chaudhry
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Melbourne VIC 3004
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A lawsuit has been filed against you.

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Anthony Tacconi, Esquire
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4860 Cox Road, Suite 200
Glen Allen, Virginia 23060, U.S.A.
Tel: 804.935.8516
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If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Fernando Galindo, Clerk

CLERK OF COURT

FILE COPY

Date: 08/24/2017

Signature of Clerk or Deputy Clerk

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(identity and address) (identité et adresse)	
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1. Summons
2. Complaint with Exhibits

Case number 3:17-cv-587

* if appropriate / s'il y a lieu

Done at / Fait à Richmond, VA The / le 24th of August, 2017	Signature and/or stamp Signature et / ou cachet Tracey G. Johnston, Deputy Clerk United States District Court 701 E. Broad Street, Richmond, VA 23219
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CERTIFICATE

ATTESTATION

The undersigned authority has the honour to certify, in conformity with Article 6 of the Convention,
 L'autorité soussignée a l'honneur d'attester conformément à l'article 6 de ladite Convention,

1. that the document has been served*
 que la demande a été exécutée*

– the (date) / le (date):	
– at (place, street, number): à (localité, rue, numéro) :	

– in one of the following methods authorised by Article 5: dans une des formes suivantes prévues à l'article 5 :	
<input type="checkbox"/>	a) in accordance with the provisions of sub-paragraph a) of the first paragraph of Article 5 of the Convention* selon les formes légales (article 5, alinéa premier, lettre a))*
<input type="checkbox"/>	b) in accordance with the following particular method*: selon la forme particulière suivante* :
<input type="checkbox"/>	c) by delivery to the addressee, if he accepts it voluntarily* par remise simple*

The documents referred to in the request have been delivered to:

Les documents mentionnés dans la demande ont été remis à :

Identity and description of person: Identité et qualité de la personne :	
Relationship to the addressee (family, business or other): Liens de parenté, de subordination ou autres, avec le destinataire de l'acte :	

2. that the document has not been served, by reason of the following facts*:
 que la demande n'a pas été exécutée, en raison des faits suivants*:

- In conformity with the second paragraph of Article 12 of the Convention, the applicant is requested to pay or reimburse the expenses detailed in the attached statement*.
 Conformément à l'article 12, alinéa 2, de ladite Convention, le requérant est prié de payer ou de rembourser les frais dont le détail figure au mémoire ci-joint*.

Annexes / Annexes

Documents returned: Pièces renvoyées :	
In appropriate cases, documents establishing the service: Le cas échéant, les documents justificatifs de l'exécution : * if appropriate / s'il y a lieu	

Done at / Fait à The / le	Signature and/or stamp Signature et / ou cachet
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SUMMARY OF THE DOCUMENT TO BE SERVED**ÉLÉMENTS ESSENTIELS DE L'ACTE**

Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, signed at The Hague, the 15th of November 1965 (Article 5, fourth paragraph).

Convention relative à la signification et à la notification à l'étranger des actes judiciaires ou extrajudiciaires en matière civile ou commerciale, signée à La Haye le 15 novembre 1965 (article 5, alinéa 4).

Name and address of the requesting authority: Nom et adresse de l'autorité requérante :	Fernando Galindo, Clerk of Court United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219, U.S.A. Telephone: 804.916.2220
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Particulars of the parties*: Identité des parties* :	Cindy Kemper and SkinnyTan, LLC (IPCL Group, 4860 Cox Rd, Suite 200, Glen Allen, VA 23060 USA)
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* If appropriate, identity and address of the person interested in the transmission of the document
S'il y a lieu, identité et adresse de la personne intéressée à la transmission de l'acte

JUDICIAL DOCUMENT**
ACTE JUDICIAIRE**

Nature and purpose of the document: Nature et objet de l'acte :	Complaint originating lawsuit
Nature and purpose of the proceedings and, when appropriate, the amount in dispute: Nature et objet de l'instance, le cas échéant, le montant du litige :	Trademark Infringement
Date and Place for entering appearance**: Date et lieu de la comparution** :	United States District Court, Eastern District of Virginia 701 East Broad Street Richmond, Virginia 23219, U.S.A. Within 21 days after being served with the summons and complaint
Court which has given judgment**: Juridiction qui a rendu la décision** :	
Date of judgment**: Date de la décision** :	
Time limits stated in the document**: Indication des délais figurant dans l'acte** :	Defendant must serve an Answer or appropriate responsive pleading within 21 days after being served with the summons and complaint

** if appropriate / s'il y a lieu

EXTRAJUDICIAL DOCUMENT**
ACTE EXTRAJUDICIAIRE**

Nature and purpose of the document: Nature et objet de l'acte :	
Time-limits stated in the document**: Indication des délais figurant dans l'acte** :	

** if appropriate / s'il y a lieu

UNITED STATES DISTRICT COURT
for the
Eastern District of Virginia

CINDY KEMPER)	
and)	
SKINNYTAN, LLC)	
<hr/>		
<i>Plaintiff(s)</i>)	
v.)	Civil Action No. 3:17-cv-587
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SKINNY TAN PTY. LTD., INNOVADERMA AUS &)	
NZ PTY. LTD, HARIS CHAUDHRY, and)	
INNOVADERMA PLC)	
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<i>Defendant(s)</i>)	

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* INNOVADERMA AUS & NZ PTY. LTD.
Attn: Haris Chaudhry (Director)
Suite 1031 Level 10, 1 Queens Road,
Melbourne VIC 3004
Australia

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Anthony Tacconi, Esquire
IPCL Group PLC
4860 Cox Road, Suite 200
Glen Allen, Virginia 23060, U.S.A.
Tel: 804.935.8516
Fax: 804.346.4957

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Fernando Galindo, Clerk

CLERK OF COURT

FILE COPY

Signature of Clerk or Deputy Clerk

Date: 08/24/2017